

**WILLIAMS VOLUNTEER FIRE DEPARTMENT PENSION BOARD REGULAR MEETING
ANNOTATED MINUTES
AGENDA ITEM**

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**DATE: November 29, 2022
ACTION**

- A. Call to Order
B. Roll Call
- The meeting was called to order at 5:05 p.m. Present were Jeff Dent, Ian James (joined at 5:06, telephonically), Chase Pearson (telephonically), Kevin Schulte, and Daniel Sutton. A quorum was present. In attendance from City Staff, City Clerk Pamela Galvan.
- C. Approval of Minutes: December 15, 2021
- Kevin Schulte made a motion to approve the minutes of December 15, 2021. Dan Sutton seconded the motion, and it carried.
- D. Adopt Agenda
- Kevin Schulte made a motion to amend the agenda by striking items H, J, and K from the agenda and then adopting the agenda. Dan Sutton seconded the motion, and it carried.
- E. Discuss and action with the annual report from Innes and Associates
- The comment was made, "Hope next year's performance is better."
Kevin Schulte made a motion to approve the invoice from Innes in the amount of \$2,821.00 for payment. Chase Pearson seconded the motion, and it carried.
- F. Consideration and action in the payout to the Stan Rock Estate
- Dan Sutton made a motion to approve the payout to the Stan Rock Estate in the amount of 26,890.30. Kevin Schulte seconded the motion, and it carried.
- G. Consideration and action in the payout to Anna Curry
- Kevin Schulte made the motion to approve the payout to Anna Curry in the amount of \$212.71. Chase Pearson seconded the motion, and it carried.
- H. Consideration and action with the payout to Shilo Thompson
- Kevin Schulte made a motion to administer the rollover FBO Shilo Thompson in the amount of \$7,695.88. Chase Pearson seconded the motion, and it carried.
Pam Galvan will contact Laura with Innes to rectify an amount that Innes showed Shilo invested in, and obtain resolve to report back to the board.
- I. Consideration and action with the closing of the LPL account
- Jeff Dent will obtain the death certificate for Mr. Hoffman, and Pam Galvan will obtain another set of documents for Mr. Fuller, so that the account funds may be rolled over.

- J. Consideration and action with the updating of account signers. Jeff Dent will take care of the National Bank account signers, and Pam Galvan will look into TD Ameritrade's processes for changing its account signers.
 - K. Set a tentative date for the next meeting. January 24, 2023
- Adjourn Meeting adjourned at 5:30 P.M.

Chairperson

ATTEST:

City Clerk

CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, hereby certify that I am the City Clerk of Williams, County of Coconino, State of Arizona. The above Minutes are a true and correct summary of the Meeting of the WVFPB held on November 29, 2022. I further certify that the Meeting was duly called and maintained and that a quorum was present.

I have dated this 30th day of November 2022.

CITY CLERK